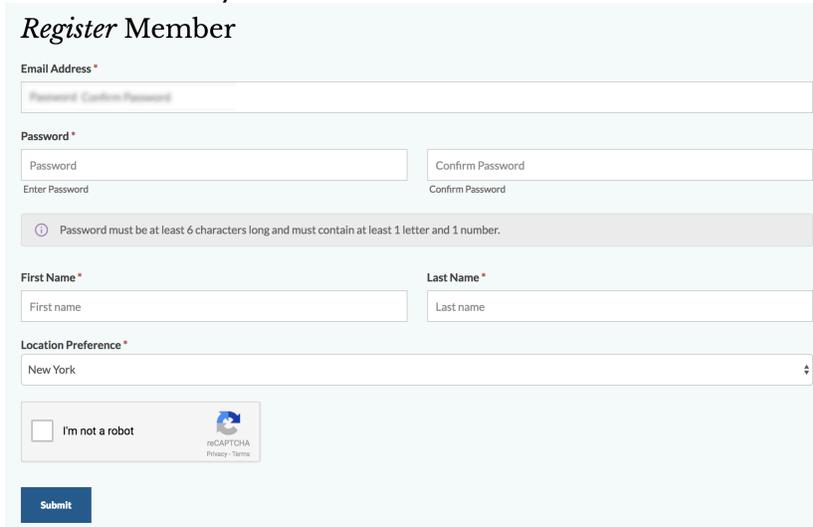# Creating an Account

- Go to www.theactorsstudio.org
- At the top of any website page, click **LOGIN/REGISTER**
  - *note*: if you are using a smaller screen (on your cellphone), next to the **Donate** button, you'll see ☰ . Click on this and then you'll see **LOGIN/REGISTER**
- On the right side, pick **Register as a Lifetime Member** or **Register PDU/PDW Member**
  - *note*: if you are both a Lifetime Member and PDU or PDW member, you should click Lifetime Member
- Type in the email address that the office has on file for you (that you receive the email announcements to) and click **Verify**
  - *note*: ONLY use lowercase letters
- If your email matches our database email for you, you'll see

  > Your email has been verified. Please click **Complete Registration**.
  >
  > **Complete Registration**

  - If there are any problems, call Kyle Rosenberg in the office 212.757.0870 ext 0 or kyle@theactorsstudio.org
- Click **Complete Registration**
- The next page will ask for all of your information

  Register Member

  Email Address *

  Password *

Password	Confirm Password
Enter Password	Confirm Password

  ⓘ Password must be at least 6 characters long and must contain at least 1 letter and 1 number.

  First Name *   Last Name *

  First name   Last name

  Location Preference *

  New York

  ☐ I'm not a robot   reCAPTCHA
                      Privacy · Terms

  Submit

- Your email address with show up automatically and cannot be changed
- Type in your password (at least 6 characters contain 1 letter and 1 number)
- Type in password again into confirm password
- Enter First Name and Last Name
- Pick location preference (either New York or Los Angeles)
- Click the check box next to "I'm not a robot" and follow the prompts to confirm
- Once done, click **Submit**. You'll see the following notification on the screen:
  > Your registration was successfully submitted. Please check your email to activate your account. Thank you!
- Leave this site and open a new tab to check your email address for an activation link. Click on the link in your email.
- You'll see **Success! Your account is now active. Please log in below.** in your web browser with the option to sign in directly underneath.
- Log in using your email and password.